Instructions for Preparation and Submission of Abstracts
HMS Psychiatry Research Day & Mysell Lecture

Please note: these instructions must be followed in order to have the abstract considered by the Mysell Committee.

1. Type title of abstract on Application Form and Abstract Page

2. Using initials and last name, type the authors name(s) (no degrees). For multiple affiliations, use numerals with parentheses.

3. Type the institutional affiliation(s). Please note other Harvard University affiliations as follows: Harvard School of Public Health, Harvard University Faculty of Arts and Sciences, Harvard University Graduate School of Education, etc. Again, use numerals within parentheses for multiple affiliations.

Please provide a structured abstract using the following subheadings:

- **Background** (briefly describe the experimental question and context)
- **Method** (briefly describe how the study was conducted)
- **Results** (describe the outcome, including statistical support where appropriate);
- **Conclusions** (briefly summarize the results and place the study in the broader context of previous research; describe the clinical relevance of the findings.)

5. Abstracts must not exceed **250 words** and use type size of 12 pt.

6. There is a limited amount of space for posters larger than **4 feet by 4 feet**. These will be assigned on a first come, first served basis. **Please include request with abstract submission.**

7. There is a limit of one first author presentation per person. Acceptance of abstracts is determined by the Mysell Committee of the Harvard Department of Psychiatry. **One copy** of the completed poster application form and abstract must be e-mailed to Linda Messier at Linda_Messier@hms.harvard.edu or fax’d to (617) 384-8999 by **Wednesday, February 1, 2012.**

You will be notified of your poster placement, as well as poster preparation instructions, in late February or early March.