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Online Registration Overview

Graduate School of Arts and Sciences students will register for the term using an electronic registration tool instead of the hard-copy "I Am Here" Card that was previously included in the paper registration packets. The electronic tool will be easy to use and should take only a few minutes to complete. During the registration process, students will need to verify their name, and the fact that they are the person registering. Additionally, they will be provided with informational documents such as Massachusetts Hazing Laws, U.S. Voter Registration Forms, and FERPA guidelines. Students will also be required to review and update their directory information.

Online Registration Location

Students will be able to access the Registration tool by selecting the "Campus Resources" tab of the my.harvard.edu portal. Within this screen, they will see a block called "Online Registration Tool". There should be a Status line with a link to "Register Online". Once this link is selected, they will need to authenticate themselves using their HUID and PIN and will be presented with a welcome message for the new online registration tool.

The online registration process will require the student to certify their name and the fact that they are the person registering. They will also need to verify that they have been provided with the following documents:

- Massachusetts Statute Prohibiting Hazing.
- Information on how to obtain U.S. Voter Registration forms.
- Information on the Family Educational Rights and Privacy Act (FERPA).

Once the student has completed this portion of the registration process, they will be brought to the FAS Directory Update screen where they will update their demographic information such as address, phone, and emergency contact information.

Once the student has completed the registration process, they will receive important reminders on course enrollment, the new online communication packet, and ID card information. The student will receive final confirmation upon completing the registration process. Lastly, the Status line on the my.harvard.edu Online Registration Tool will now indicate "You are currently registered".

Online Registration Hours

The registration tool will open to students on:

- Saturday, September 9, 2006 at 9:00 a.m.

Note: As in the past, students cannot register prior to this date.

The deadline for completing the online registration process will be:

- Wednesday, September 13, 2006 at 11:59 p.m.

Note: The online registration tool will remain live past the established deadlines above. All students who submit their registration late (based on the date and time stamp on the electronic submission) will be charged the usual fee of \$50.00.

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