BBS Program - Division of Medical Sciences
DISSERTATION ADVISORY COMMITTEE REPORT

THIS FORM TO BE COMPLETED AND SIGNED BY ALL IMMEDIATELY UPON CONCLUSION OF THE MEETING
SUBMIT COMPLETED FORM TO THE PROGRAM OFFICE: Gordon Hall, Room 005, Fax: 617-432-0179

☐ STUDENT MAY BEGIN WRITING DISSERTATION
Maximal time from “box-check” to defense is 6 mos.

Student: ___________________________ Program: BBS
Dissertation Advisor: ___________________________ Year G.S.A.S.: ___________________________

ADVISORY COMMITTEE:
1. Chair: ___________________________
2. ___________________________
3. ___________________________
4. ___________________________

SIGNATURES:
1. ___________________________
2. ___________________________
3. ___________________________
4. ___________________________

Meeting Date: ______________ Last Report Submitted: ______________
Expected Date of Dissertation Defense: ______________ Date for Next Meeting: ______________

☐ YES ☐ NO The Dissertation Advisor has disclosed source(s) of support, holdings, and consulting arrangements that may pose potential conflict.

☐ YES ☐ NO Have source(s) of support, holdings, and consulting arrangements changed since the last DAC meeting?

☐ DEFINITELY ☐ PROBABLY ☐ NO Is the student on a plausible track towards completion?

Please answer questions on reverse side of this form.

☐ YES ☐ NO Has the student finished TA requirements?

☐ YES ☐ NO Has the student finished course requirements?

SUMMARY OF RESEARCH PROGRESS SINCE LAST REPORT:

________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________
________________________________________________________________________

RECOMMENDATIONS:

________________________________________________________________________
________________________________________________________________________
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________________________________________________________________________
________________________________________________________________________

For years G2 through G4, DAC meetings should be held at least every 9 months.
For years G5 and beyond, DAC meetings should be held at least every 6 months or more frequently.

MUST COMPLETE REVERSE SIDE →
The student and DAC Chair can be most helpful if s/he contacts one of the program heads anytime there are concerns about the Ph.D. process, whether noted on this form or not – please call.

Susan Dymecki: 432-4812  Sam Reck-Peterson: 432-7178  Tom Bernhardt: 432-6971

Please report on:

• Does the student have a clear plan for thesis work, well articulated in the submitted research proposal?

• Is there a detailed plan for the work to be conducted by the student over the next 9 months?

• Is there evidence of progress toward defining/meeting the goals of the dissertation proposal?

• Is further discussion warranted between the student and P.I. in the formulation of the thesis goals?

• Do current directions point toward one or more thesis chapters?

• What are the plans for publication of the student’s research? While publication is not a degree requirement, we strongly encourage submission of a primary research paper prior to dissertation defense.